

# Merthyr Bowls Club

(Draft Minutes)

13th October 2020

## Opening

The regular meeting of the Merthyr Bowls Club Committee was held on 13th October 2020 in the Merthyr Bowls clubhouse and was facilitated by Phil Shilvock. The meeting opened at 15:35.

## Present

Ray Hughes, Pauline Okon, Sam Tims, Peter Lea, Bronwyn Trotman, Tony Byron, Ian Warden, Sue Maguire, Anthony Lavallin, (late arrival) Gary Maguire.

## Visiter

Al Hunt

## Approval of Minutes

Bronwyn Trotman commented that she was quoted as saying that she had never supported Ray Hughes running the club, which should be understood as referring to Norman Park and not Merthyr. Further, her problem was with the reassignment of the Norman Park (to Ray Hughes), when the committee had voted to relinquish the lease. Otherwise, the minutes of the previous meeting 8<sup>th</sup> September 2020 were unanimously accepted as distributed.

## Business Arising

### Club Bank Card motion

**Moved** Phil Shilvock, **Seconded** Peter Lea That the operating authority on the main trading account be changed to “one to sign” to allow a debit card to be issued so that small general expenses could be paid by card. Two cards to be issued. **Carried** by consensus.

## Job Descriptions for Office Bearers

Although job descriptions are available in the By-Laws, these are not readily available and are not digitalized. It was noted that one copy available was dated **2007**. Phil Shilvock undertook to obtain a copy for Sam Tims. The digitalization was **not actioned**.

## Ladies Club Shirts & Coaching

Phil Shilvock advised that an order has been placed, with the new shirts not featuring old club sponsors. The coaching issue is currently on the “backburner” as the new Skills and Drills afternoon is trialed (see business plan).

## **IT Accounting Charges**

Phil Shilvock advised that he had investigated last month's queried charges and was satisfied that they related to changeovers in EFTPOS, TYRO wiring.

## **Open Issues**

**Merthyr Lease:** It appears that Merthyr Bowls will be taking possession of the sheds as the RSL has started clearing them out.

**Norman Park Lease:** The finalization of the reassignment of the Norman Park lease is dependent on Ministerial approval, date is unknown. In response to Starsky's query, at least another month's accounts will be necessary before they can be wound up.

**Bike Racks:** Phil Shilvock advised that the gathering quotes was ongoing. He would prefer something classier than what he had seen so far.

**Merthyr Flag:** Sue Maguire's observation that the flag be replaced **NOT ACTIONED?**

## **Al Hunt Business Plan Presentation**

Al Hunt has continued to follow-up the development of a business plan for the club. Progress includes;

- An interim SPLASH web page featuring moving images of the club which redirects to the old web site
- New web site is at least a week away, splash page is the interim
- Increased numbers of hits are coming through because of the recent WOTIF award and TV coverage
- Al is attempting to obtain Channel 9 video for new site
- Courier Mail article will also be posted with ads removed
- The correct BRANDING for the club is crucial, probable tag line changes on new logo
- The current logo, which was noted to be only about 10 years old, is more suitable for the dedicated bowlers' page
- Mark from the kitchen is enthusiastic about new dishes e.g. tapas, Terry Gabbett is interested in helping with new sponsors, Ian Warden's role as "spotter"
- Tuesday afternoon Skills and Drills
- Sam Tims had it confirmed that the Committee would get final approval on final product/s

## General Business

### Treasurer's Report

Merthyr's total income for September	\$119681.07
Less cost of sales	-\$ 23553.49
Less expenses	-\$ <u>58713.20</u>
Operating Profit	\$ 37414.38
Plus other income (govt subs)	\$ <u>51500.00</u>
Net Profit	\$ 88914.38

### Gaming Banking

\$ 18809.50

Forms 61, 42, & 75B presented

\$4 variance in Wins reported

### Norman Park

NP total income for September	\$ Nil
Less cost of sales	\$ Nil
Less Expenses	-\$ <u>764.64</u>
Net operating profit/loss	
Plus other income(govt sub)	\$

Figures include kitchen net profit of \$15381.33 (including govt subs of \$13500) and Norman Park with a net profit of \$21432.65 (including govt subs of \$21823.57).

### Merthyr Social Club

Social Club income to date	\$ 246.00
Suncorp everyday account	\$ 3049.47
Suncorp investment acc	<u>\$10847.11</u>
Net assets	\$14142.58

### Profit & Loss

The substantial government subsidies were noted and the question was asked when they would likely be wound back. Phil Shilvock advised that because trading had improved slightly Merthyr would miss out on some government assistance this month by 2%.

### Correspondence

- **RSL** letter congratulating Merthyr on recent publicity
- **Pauline Okon** letter re barring of Cornelius Broderick 8 years ago
- **BCC** re reassignment of Norman Park lease progress

### **Motion**

**Proposed** Tony Byron **Seconded** Ian Warden **That** Cornelius Broderick be allowed back onto the premises of the club, Phil Shilvock to advise him by letter. **Carried**

### **WorkPlace Health and Safety (WHS)**

It was noted that the evacuation plan/drill is 12 years old. A company, CSA, known to the club, has proposed a 3 year deal costing \$7250 to monitor compliance issues. Peter Lea suggested a free visit by QLD firies to conduct an audit, and perhaps a quote from a company that fixes issues as well.

### **Motion**

**Proposed** Bronwyn Trotman **Seconded** Sue Maguire **That** another quote be obtained by manager Phil Shilvock and that if that is similar to the CSA proposal, Phil Shilvock is to proceed with either option. **Carried** by consensus.

### **Skills and Drills**

As part of the new Development Plan, a Skills and Drills session is proposed Tuesday afternoons from 15:30 to 18:00. The object is to provide a pathway for new players to integrate into the club and for seasoned players to improve their game. Al Hunt proposed a cost of \$15 for this session and \$5 extra for dinner. Consensus was that \$5 for the session was in keeping with other playing fees (Saturday mornings for e.g.) and people could order dinner independently. Al and Bronwyn have given members opportunities to sign-on on paper and electronically.

### **Surrender of Keys and Codes**

Peter Lea referred to the minutes of 14<sup>th</sup> as to whether Ray Hughes has surrendered the security codes and keys to the club. Phil Shilvock advised yes.

### **Umbrella Shades**

Ian Warden proposed that the Club purchase 2 more large umbrella shades along the club side which at the last quote cost \$7000. Phil Shilvock proposed to get another quote.

### **Barefooter Competition**

Ian Warden proposed that Merthyr start up a barefooter comp, perhaps quarterly, by offering “spotted” barefooters free games. **NOT ACTIONED.**

### **Night Bowls**

Ian Warden proposed night bowls to 7pm.

### **Motion**

**Proposed** Ian Warden **Seconded** Peter Lea **That** Merthyr apply to alter our liquor licensing conditions to allow bowling to 7pm and the playing of piped music.

### **Promotional Material**

Pauline Okon tabled some promotional material from Michael Sorrenson and Bowls QLD. She also reminded the Committee that club events should be advised to BDBA and Bowls Qld.

### **New Members**

Dell Rawhiti Gilbert  
Akyna TePatu  
Avoun Kingi Henry Tepatu

### **Motion**

**Proposed** Bronwyn Trotman **Seconded** Sue Maguire **That** the new members be accepted. **Carried** by consensus.

### **Next Meeting**

Tuesday 10<sup>th</sup> November 2020

### **Meeting Closed at 5pm.**

Minutes submitted by: BronwynTrotman

Approved by: Phil Shilvock